

# SECOR

## NEW CUSTOMER ACCOUNT SETUP FORM

Please fill out completely - Grey areas for SECOR use only

New Customer Setup

New Branch Setup

New Ship To

Customer Number: \_\_\_\_\_

### PLEASE ESTIMATE MONTHLY PURCHASES

Monthly Estimate: \_\_\_\_\_

Credit Limit Requested: \_\_\_\_\_

Opening Order Amt: \_\_\_\_\_

Approved for: \_\_\_\_\_

\*Orders MUST be Pre-Paid by Credit Card or Wire Transfer until Credit Application is approved (If paid by check, order will NOT ship until check has cleared)

Location:  HOUSTON, TX

PRINCETON (DALLAS), TX

ALBUQUERQUE, NM

GILLETTE, WY

Salesperson: \_\_\_\_\_

Legal Name of Firm:	_____		
Trade Name (dba):	_____		
Purchasing Contact:	_____	Title:	_____
Phone:	_____	Fax:	_____
		Email:	_____
Type of Business:	_____	Yrs. In Business:	_____ # of Employees: _____
Company Website Address:	_____		

#### BILLING ADDRESS

Address 1	_____		
Address 2	_____		
City	_____	State	_____
Zip Code	_____	Country	_____
A/P Contact	_____		
Phone	_____	Fax	_____
A/P Email	_____		
<input type="checkbox"/> Purchase Order Required	<input type="checkbox"/> Purchase Order Not Required		

#### SHIP TO ADDRESS

Address 1	_____		
Address 2	_____		
City	_____	State	_____
Zip Code	_____	County	_____
Country	_____		
Phone	_____		
Will Secor Product be Forwarded to Another Country?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	<input type="checkbox"/> Sales	<input type="checkbox"/> Rental	

#### CREDIT CARD INFORMATION

Number	_____		
Val. Code	_____	Exp. Date:	_____
Name	_____		
Billing Address	_____		
City	_____	State	_____
Zip Code	_____	Country	_____

#### SHIP TO ADDRESS #2

Address 1	_____		
Address 2	_____		
City	_____	State	_____
Zip Code	_____	County	_____
Country	_____		
Phone	_____		

#### \*\*\* TAX STATUS REQUIRED \*\*\*

If no box is checked and proof of \*\*exemption is not attached, account will be noted as NOT EXEMPT and taxed

Not Exempt

Exempt (Please attach proof of exemption)

Taxpayer FEI#: \_\_\_\_\_

Resale Cert. #: \_\_\_\_\_

\*\*Exemption Forms: Resale, Multi-jurisdiction, Direct Pay Permit or Exempt Certificate. W-9's and Sales Licenses are NOT Acceptable.